VOUCHER
MEETING OF
THE TOWN BOARD
FOR THE TOWN OF WHITESTOWN

OPENING

Date	March 18,	2020
Time	6:30	p.m.
Place	**Whitestown Town Offices 8539 Clark Mills Road Whitesboro, NY 13492**	

Roll call of Board Members
Moment of silence observed
Pledge Allegiance to the Flag

ROLE CALL

Town Board Members		
Name	**Office**	**Present (Y/N)**
Shaun J. Kaleta	Supervisor	Y
David W. Glenn	Councilman	Y
Kevin Barry Jr.	Councilman	Y
Michael Ciancaglini	Councilman	Y
Joseph Cirasuolo	Councilman	Y

Other Town Officials		
Name	**Office**	**Present (Y/N)**
William P. Schmitt	Town Attorney	Y
Mary E. Finegan	Town Clerk	N
Lisa Langdon	Personnel/Finance	N
Tyler Tormey	Codes Officer	N
Mark Sojda	Chief of Police	N
Robyn Appler	Foreman/Buildings & Grounds	N
Sal Granato	Highway Superintendent	N
Karl Schrantz	Town Engineer	N

Due to the COVID-19 pandemic, as a precaution, only the Town Board and Town Attorney were present. Department heads submitted written reports.

POLICE

Upon the motion of Councilman Ciancaglini, seconded by Councilman Barry, it is **RESOLVED,** to authorize the purchase of three new security cameras for Town Hall from TAS Electronics utilizing the 2020 Police Equipment Budget and Town Buildings Reserve – not to exceed a total cost of $2,447.99.

Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye
Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

POLICE COMMISSION

Upon the motion of Councilman Barry, seconded by Councilman Ciancaglini, it is **RESOLVED,** that the resignation of Police Officer Michael Firley is accepted, effective April 1, 2020.

Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye
Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

CODES

HIGHWAY

ATTORNEY

FINANCE & PERSONNEL

Upon the motion of Councilman Barry, seconded by Councilman Cirasuolo, it is **RESOLVED,** to appoint Michael Finley to the position of Laborer at the Highway Department at an hourly rate of $14.87, effective March 16, 2020.

Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye
Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

Upon the motion of Councilman Barry, seconded by Councilman Glenn, it is **RESOLVED,** to accept the resignation of Tim Evans from the positon of Ice Maintenance Worker, effective March 9, 2020.

Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye

Councilman Ciancaglini Aye
Councilman Cirasuolo Aye
Councilman Glenn Aye
Motion carried.

Upon the motion of Councilman Glenn, seconded by Councilman Cirasuolo, it is **RESOLVED,** to amend the purchasing resolution for a 2020 Chevrolet 2500 HD previously adopted by the Town Board on January 8, 2020, to reflect an increased purchase price from $28,096.00 to $29,495.00 due to needed plow accessories.
Role call vote
Supervisor Kaleta Aye
Councilman Barry Aye
Councilman Ciancaglini Aye
Councilman Cirasuolo Aye
Councilman Glenn Aye
Motion carried.

Upon the motion of Councilman Glenn, seconded by Councilman Barry, it is **RESOLVED,** to amend the purchasing resolution for a 2019 John Deere 624L Wheel Loader previously adopted by the Town Board on November 6, 2019, to reflect an increased purchase price from $96,891.52 to $168,764.81 – the Town's 2012 John Deere 624K Wheel Loader was not traded in for $73,000.00 and deducted from the purchase price as originally proposed, but was instead sold at auction for a price of $73,900.00.
Role call vote
Supervisor Kaleta Aye
Councilman Barry Aye
Councilman Ciancaglini Aye
Councilman Cirasuolo Aye
Councilman Glenn Aye
Motion carried.

Upon the motion of Councilman Ciancaglini, seconded by Councilman Barry, it is **RESOLVED,** to approve the following budget amendments for Fiscal Year 2019:
Decrease DA5130.4 - $525.13
Increase DA5120.2 - $525.13
Decrease B3120.4 - $4,558.11
Increase B1420.4 - $4,558.11
Role call vote
Supervisor Kaleta Aye
Councilman Barry Aye
Councilman Ciancaglini Aye
Councilman Cirasuolo Aye
Councilman Glenn Aye
Motion carried.

TOWN CLERK

ENGINEERING
Upon the motion of Councilman Ciancaglini, seconded by Councilman Barry, it is **RESOLVED,** to authorize the Town Supervisor to execute Task Order 28, "Sauquoit Creek Phase II Design Completion &

Bid Phase Services," between the Town and OBG – Part of Ramboll – not to exceed a total cost of $51,600.00.
Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye
Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

BUILDINGS AND GROUNDS/RECREATION

Upon the motion of Councilman Ciancaglini, seconded by Councilman Barry, it is **RESOLVED,** to authorize the Town Supervisor to execute a rental contract between the Town and Eggan Excavating and Equipment Co., Inc. for two portable toilets (one handicap accessible) for Wyman Park – April 15-November 1; not to exceed a total cost of $390.00 per month; pending Eggan changes language in the contract per the counsel of the Town Attorney.
Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye
Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

Upon the motion of Councilman Ciancaglini, seconded by Councilman Barry, it is **RESOLVED,** to authorize the Town Supervisor to execute a "Hazard Tree Mitigation Form" with National Grid, permitting National Grid to take down several hazardous trees at Herthum Heights Park at no cost to the Town.
Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye
Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

PUBLIC COMMENT

No Public Comment tonight.

OLD BUSINESS:

NEW BUSINESS:

Upon the motion of Councilman Glenn, seconded by Councilman Barry, it is **RESOLVED,** to authorize the purchase of a "4 Column Lift" and two pairs of "Stands" for Central Garage from Volvo's Auto Supply, Inc. utilizing the 2020 Central Garage Equipment Budget, 2020 Central Garage Contractual Budget and Central Garage Reserve – not to exceed a total cost of $46,250.97.
Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye

Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

Upon the motion of Councilman Barry, seconded by Councilman Ciancaglini, it is **RESOLVED,** to authorize "The Ride for Missing Children" to pass through the Town of Whitestown on Friday, June 5, 2020 (the Ride has since been postponed).
Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye
Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

Upon the motion of Councilman Cirasuolo, seconded by Councilman Glenn, it is **RESOLVED,** to audit the March vouchers and to authorize the Town Supervisor to pay said vouchers.
Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye
Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

The Town Board discussed procedures, measures and precautions already implemented/taken and to be implemented/taken in every department as a result of the COVID-19 pandemic.

The Governor issued an order stating 100% of all non-essential employees in New York State must work from home during the pandemic. The Town Board solicited a proposal from each department head as to how to comply with the order. Proposals were discussed by the Town Board. The Town Board authorized Supervisor Kaleta to email department heads with final plans to comply with the Governor's order.

EXECUTIVE SESSION:
No Executive Session.

ANNOUNCEMENTS AND OTHER BUSINESS:

MEETING ADJOURNED:
Upon the motion of Councilman Glenn, seconded by Councilman Cirasuolo, it is **RESOLVED,** to close the meeting at 7:37 p.m.
Role call vote

Supervisor Kaleta	Aye
Councilman Barry	Aye
Councilman Ciancaglini	Aye
Councilman Cirasuolo	Aye
Councilman Glenn	Aye

Motion carried.

Respectfully Submitted,

Shaun J. Kaleta
Town Supervisor
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